



CHILTERN
OPEN AIR
MUSEUM

*Where buildings come
alive through history*

“The Scarecrow who didn’t Scare”



Location:

- Legrave Cottages and Victorian Farmyard.

Practical Notes:

- The workshop will take place within Legrave Cottages and the Victorian Farmyard and as such children will require Wellington boots/stout shoes, warm clothes, long trousers (summer and winter) and long sleeved tops. In cold wet weather waterproofs are essential.
- Adult helpers will need to be fully involved in the activities, aiding the children when needed but also providing the freedom for children to explore.
- An evaluation of risk is included within this information pack.
- The scarecrows and the bread that are made will be taken home by the children.

Aims of the activity workshop:

- To listen carefully to the story "The scarecrow who didn't Scare" by Neil Griffiths.
- To help make bread from the harvest.
- To produce a model scarecrow.

Objectives of the activity workshop:

- To improve listening skills (communication, language and literacy)
- To investigate shapes, colours and textures (mathematical development; creative development; communication, language and literacy)
- To encourage creativity and self expression (creative development; personal, social and emotional development)
- To encourage individuality (personal, social and emotional development)
- To develop hand/eye coordination (physical development)
- To develop making skills (knowledge and understanding of the world; physical development)

- To encourage looking closely at small animals (knowledge and understanding of the world)
- To encourage children to think about the conditions small animals need (communication, language and literacy; knowledge and understanding of the world)
- To encourage children to respect and help other people (personal, social and emotional development)
- To encourage the children to respect small animals and treat them gently (knowledge and understanding of the world; personal, social and emotional development)
- To introduce the use of tools (knowledge and understanding of the world; physical development; personal, social and emotional development)
- To develop the manipulation of tools and hand/eye coordination (knowledge and understanding of the world; physical development; personal, social and emotional development)
- To develop a sense of responsibility to their own safety and that of others (personal, social and emotional development)

Access Statement:

Victorian Farmyard: Accessible to all users, with some difficulties during winter months.

Leagrave Cottages: Accessible to most users, an alternative venue can be arranged in advance for wheelchair users (if advised prior to the visit).

“The Scarecrow who didn’t Scare”: This activity workshop provides a hands-on experience for all children and can be adapted to all needs.

Evaluation of Risk:

Hazard:	Risk:	Safeguard:
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Asthma, Eczema and other allergies	Low	School staff/parents are responsible for ensuring that children with allergies are identified and that required medication is carried with the sufferer. Non-powdered vinyl gloves are available where necessary for activities.
Inappropriate Behaviour	Low	The Museum operates a Child Protection Policy. Museum personnel abide by a code of behaviour whilst working with children. School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel reserve the right to stop activities if children are behaving in a dangerous manner.
Child Abuse	Low	The Museum operates a Child Protection Policy. Museum personnel abide by a code of behaviour whilst working with children. School staff/parents should accompany children at all times. Museum personnel clearly display a name badge at all times.
Lost Children	Low	Museum Personnel in key positions carry radios that are on and audible at all times. The Museum operates a Child Protection Policy. Museum personnel abide by a code of behaviour whilst working with children. Written procedures are in place. School staff/parents to ensure that all children in their group are accounted for at all times. Museum personnel advise school staff before the visit to ensure that all children are identified with a school name badge.
Trestle tables and chairs	Low	Tables and chairs to be serviced and maintained on a regular basis. Museum personnel are to report any faults with the equipment at the time. School staff/parents are responsible for the behaviour of children when seated.
Scissors – small cuts	Low	Museum personnel advise children on the safe use of scissors. When scissors are not in use they are stored on a secure location. Museum personnel supervise children at all times. School staff/parents are responsible for the behaviour of the children in their group at all times. A duty first aider is on duty whenever the Museum is open to the public.
PVA Glue – ingestion, poison	Low	School staff/parents are responsible for the behaviour of the children in their group at all times. A written COSHH assessment is available for this chemical. Museum personnel advise children on the safe use of PVA glue. Museum personnel advise children not to put anything in their mouths. When the PVA glue is not in use, it is stored in a secure area. Museum personnel supervise children at all times. A duty first aider is on duty whenever the Museum is open to the public.
Crayons/Felt tip pens/fabric crayons – ingestion,	Low	School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel instruct children not to put anything in their mouths.

poisoning		Museum personnel supervise children at all times. A Duty First Aider is on duty whenever the Museum is open to the public.
Crayons/Felt tip pens/Fabric crayons - choking	Low	School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel instruct children not to put anything in their mouths. Museum personnel supervise children at all times. A Duty First Aider is on duty whenever the Museum is open to the public.
Wool & fabric strips - allergies	Low	School staff/parents are responsible for ensuring that children with allergies are identified and that required medication is carried with the sufferer. School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel instruct children not to put anything in their mouths. Museum personnel supervise children at all times. A Duty First Aider is on duty whenever the Museum is open to the public.
Pipe cleaners – small puncture wounds	Low	School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel supervise children at all times. Museum personnel advise children on the safe use of pipe cleaners. A Duty First Aider is on duty whenever the Museum is open to the public.
Paper bags – inappropriate behaviour, suffocation	Low	School staff/parents are responsible for the behaviour of the children in their group at all times. Museum personnel instruct children not to put bags over their mouths and noses. Museum personnel supervise children at all times. A Duty First Aider is on duty whenever the Museum is open to the public.
Open fire – burns, smoke inhalation	Low	Open fires, if lit, are located in dedicated grates/hearths. Open fires, if lit, are always supervised by a member of Museum personnel at all times. Museum personnel advise children not to approach open fires or add anything to them. Museum personnel supervise children at all times. A cold-water supply is located near the activity. A fire blanket is available on the activity location. A Duty First Aider is on duty whenever the Museum is open to the public.
Hot Substances – scolds	Low	Museum personnel to supervise hot substances at all times. Only Museum personnel are permitted to add anything to the cauldrons. Museum personnel supervise children throughout the activity. A cold-water supply is located near the activity. A Duty First Aider is on duty whenever the Museum is open to the public.
Ingredients, herbs, food & other items produced – ingestion, food poisoning	Low	No item produced, whether food or other item to be consumed/used unless prepared under guidelines provided by the Environmental Health Officer. Museum personnel supervise children at all times during the activity.
Mixing food – elbow strain	Low	Museum personnel advise children on the correct technique for mixing ingredients. Museum personnel advise children to stop mixing the

		<p>ingredients if their arm starts to hurt.</p> <p>Museum personnel supervise children at all times.</p> <p>A Duty First Aider is on duty whenever the Museum is open to the public.</p>
Artefact handling – dropping items on extremities	Low	<p>Museum personnel are trained in the handling of artefacts.</p> <p>Written guidelines on the correct handling procedure of artefacts is available.</p> <p>Museum personnel instruct children on the safe handling of artefacts.</p> <p>Only designated artefacts may be handled.</p> <p>Museum personnel supervise children at all times.</p> <p>A Duty First Aider is on duty whenever the Museum is open to the public.</p>
Artefact handling – trapping fingers	Low	<p>Museum personnel are trained in the handling of artefacts.</p> <p>Written guidelines on the correct handling procedure of artefacts is available.</p> <p>Museum personnel instruct children on the safe handling of artefacts.</p> <p>Only designated artefacts may be handled.</p> <p>Museum personnel supervise children at all times.</p> <p>A Duty First Aider is on duty whenever the Museum is open to the public.</p>
Artefact handling – breakages and small cuts	Low	<p>Museum personnel are trained in the handling of artefacts.</p> <p>Written guidelines on the correct handling procedure of artefacts is available.</p> <p>Museum personnel instruct children on the safe handling of artefacts.</p> <p>Only designated artefacts may be handled.</p> <p>Museum personnel supervise children at all times.</p> <p>A Duty First Aider is on duty whenever the Museum is open to the public.</p>

Overall Risk (please circle as appropriate): Low / Medium / High